

Climate Action Plan

Bungay High School

1 year plan Summer 2025 – 2026

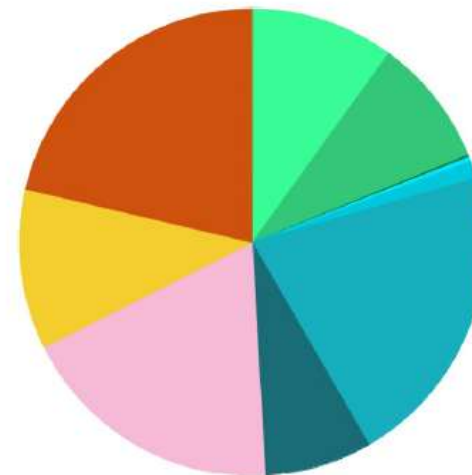
Carbon baseline: 1,074 tCo2e Calculation: May 2025



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Your schools total carbon footprint is estimated to be: **1,074.18 tonnes co2e*** per year

Operational area	Emissions area	t co2e*	% of footprint
Energy & Utilities	Fuel Usage	106.9	10%
	Electricity Usage	95.2	9%
	Waste Usage	0.3	0%
	Water Usage	0.9	<1%
Transport	Vehicles	3	<1%
	School Trips	12.4	1%
	Student Commutes	226.6	21%
	Staff Commutes	79.7	7%
Food & Drink	Meals	198.7	18%
Purchases	Spending	119	11%
	Uniforms	231.7	22%



*'t co2e' or 'co2e' tonnes means 'tonnes of Carbon Dioxide Equivalent'. Under the GHG protocol, 7 greenhouse gases are tracked and summarised as the equivalent amount of Carbon Dioxide that would produce the same warming effect.

GET STARTED				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Sign up to the Let's Go Zero campaign By joining this campaign, your school confirms that it is taking action now to reduce its own carbon impact, and that it demands the UK Government help all schools reach this goal by the end of the decade.	Start: Review:	Use font size 11 here	Use font size 10 for this box. Still readable but means you can put in SIP link as well as hopefully enough room?	Complete: 17/9/24
Calculate your school's carbon footprint using Count Your Carbon This free digital tool allows you to calculate the carbon footprint for your educational setting.	Start: Review: May 2026			Complete: May 2025
Sign up to the Sustainability Support for Education A DfE-funded project that enables education settings to start or progress on their sustainability journey. This includes all types of settings from Early Years to Higher Education, offering suggested actions paired with quality-assured resources. You can filter these to show suggestions relevant to your setting based on your teaching age, priorities, how far you've progressed already, estate, and more.	Start: Review:			

1. Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY – BEHAVIOUR CHANGE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Monitor energy use on a regular basis through platforms such as Energy Sparks Sign up to Energy Sparks . This online energy-monitoring platform enables schools to visualise their energy usage. Energy Sparks provides student-friendly dashboards and a competitive element between signed-up schools to reduce their consumption and thus make great savings.	Start: Review:	Clint Gillet (CG), Kirk King (KK).	7/7/25: Clint exploring whether school can get free Energy Sparks subscription through Suffolk County Council.	
Introduce a school policy around lighting use Having a lighting policy is a quick win, and a great way to get students on board. Get the eco-club to design 'switch-off' signs or stickers to display by all lighting switch panels around the school. This may also include getting staff to consider whether they need all lights on in a room at a time where zoned lighting is possible, and how much light these provide. (Resource: Energy Sparks activity)	Start: Review:	Climate Action Group (CAG)		

ENERGY – BUILDINGS & INFRASTRUCTURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Investigate the potential for more solar panels Investigate solar providers: aim to compare quotes from at least 3 different providers to check you are getting value for money and pricing that works well for you. Providers we recommend checking with: Solar for Schools & Eden Sustainable .	Start: Review:	Clive Hancy, Kirk King		

Continue roll out of LED lighting Replace any remaining older lighting fixtures with LEDs and install motion sensors in any high traffic areas. The DfE suggests LED installation can reduce energy consumption from lighting by over 84%.	Start: Review:	Site team, KK		
Ensure new buildings' ventilation systems are fully understood and managed properly to reduce energy consumption. Review Humanities building as well.	Start: Review:	Site team, KK.		

PROCUREMENT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Consider carbon footprint and environmental practices of the services/companies you use Develop a Sustainable Procurement policy or strategy.	Start: Review:	CAG, CPT	Work with Trust on this.	
Include sustainability as part of your criteria for procurement This approach involves purchasing products that were designed and produced ethically and sustainably, made from materials that can be recycled or managed sustainably as waste. This action can follow the development of a sustainable procurement policy.	Start: Review:	CAG, CPT	Work with Trust on this.	
Increase proportion of recycled and/or sustainably sourced paper. Purchase paper from sustainable forestry (e.g. FSC or PEFC certified) or recycled paper to reduce the impact of printing. This, combined with printing reduction strategies, can have a beneficial impact on both cost and carbon.	Start: Review:	CAG, CPT		

FOOD				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Increase meat-free offer on multiple days or number of meat-free options Increase your vegan and vegetarian offers, whether this includes more hot meal options or addressing your sandwich or jacket potato offerings to begin to shift away from meat fillings.	Start: Review:	Andy Owen (AO)		
Arrange a menu consultation through external organisation, e.g. ProVeg Consider where and how plant-based meals are displayed on menus to reduce bias against these options, e.g. by making the vegetarian offer the default or first in the list, and the meat-option as the alternative. Send off your menu to ProVeg for a menu consultation and advice on improving the planet friendly options.	Start: Review:	AO		
Explain reasons for eating less meat during lessons, assemblies etc. Promote plant-based menu options. Aim to increase uptake of plant-based meals through pupil-led assemblies	Start: Review:	CAG/Food tech lead		
Start or improve composting and food waste facilities (onsite) To get started, ask your school community for unwanted compost bins and start to compost fruit and veg waste on site, e.g. snack-time fruit can easily be collected and taken out on a daily basis by class monitors.	Start: Review:	CAG, site team		

TRANSPORT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Continue to work with Modeshift stars and add any relevant actions to Climate Action Plan below.	Start: Review:	CG		

WASTE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p>Ensure recycling bins are in all key areas e.g. classrooms, corridors, playgrounds, cafeteria and staffroom.</p> <p>Ensure that there are bins in all relevant areas of the school to make choosing to recycle easy. Consider colour differences to highlight general vs recycling clearly.</p>	Start: Review:	CG, CAG		
<p>Education around recycling as part of assemblies or other whole school opportunities</p> <p>Deliver assembly/ information to students regarding what is to be put in each bin. Young Climate Warriors provide slides/ assemblies</p> <p>Do a waste audit and encourage students to take part in the whole process. Wastebusters have a helpful step-by-step guide for this.</p>	Start: Review:	CAG, Form rep.		
<p>Reduce/ Stop sale of disposable bottles and cans. Specific bins for these.</p> <p>Stop the selling of disposable bottles and cans and instead encourage students to bring in their own water bottles to fill. Becoming a 'water only' school also improves student health.</p>	Start: Review:	AO, CAG		

2. Climate Education, Green Skills and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

CULTURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Set up a sustainability working group including PTA Assemble a Sustainability Working Group featuring different stakeholders across the school to collaborate and effect change including SLT, site manager, teachers, and PTA. Ensure one person has oversight, taking the title of 'Sustainability Lead'.	Start: Review:	CG		
Include a commitment to sustainability in school values statement (Character education) Include a commitment to sustainability in your school values and public communications, e.g. declaring a climate emergency and intention of going Net Zero.	Start: Review:	SLT		
Add sustainability goals/ projects/ successes to school website Celebrate your achievements and engage your community in your climate action plans by adding a dedicated sustainability page to your school website. You can also include links to Let's Go Zero and other organisations you are engaging with. Update it with photos or student-written blogs if you can.	Start: Review:	Mr Cubit, CG		
Ensure that policies and procedures are reviewed with sustainability as a criteria across all areas Check your policy and procedures review schedule. When reviews are happening, include a statement of intent for sustainability on all policies if appropriate to do so. Your Let's Go Zero Climate Action Advisor can share	Start: Review:	SLT, Trust		

example statements to use on Curriculum Subject policies, procurement policies and more.				
Appoint a sustainability focused Governor Appoint a link governor who will work directly with the Sustainability Lead and working group to deliver the Climate Action Plan.	Start: Review:	CG		
Provide CPD opportunities for staff on sustainability Investigate appropriate CPD opportunities for staff, e.g. sharing existing sustainability content and developing skills through Carbon Literacy training or Climate FRESK . MoEE has also compiled a list of staff training opportunities.	Start: Review:	SLT		
Apply for funding Submit an application for funding for one or more of your projects (New recycling bins across the school site).	Start: Review:	CG, Nige' from Let's Go Zero		

CURRICULUM				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Complete a curriculum audit & incorporate sustainability Teach the Future have amazing resources on how to link the curriculum to sustainability! MoEE also has very helpful resources on this.	Start: Review:	CG		
Continue to support development of garden areas for cross curricular activities e.g. growing flowers for dissection. Improve outdoor learning by setting up regular opportunities to learn in nature. You can get support and advice from the Forest School Association , Learning Through Landscapes or the National Education Nature Park .	Start: Review:	SLT, Seline Armour-Chelu		

3. Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Plan for and take measures relating to local climate risks and impacts on school estate operations and policy. Emergency planning policies can ensure appropriate preparation, response and recovery in the event of extreme weather events.	Start: Review:	Site team		
Conduct a heat audit of the school site checking that windows and blinds open and close. Monitor room temps for comfort levels. Use the site team to check that all windows and blinds are operational to allow staff to control their own spaces effectively. (Resource: Sustainable Support for Education.)	Start: Review:	CAG, site team.		

WATER				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Implement a water usage policy An effective water management programme in your school can help reduce water usage, associated costs and your environmental impact. Create a water usage policy and add signs above taps to ensure the policy is followed.	Start: Review:	KK	Part of wider trust sustainability strategy/policy?	
Raise awareness around water consumption and efficiency through workshops and displays that may be offered by your water provider Consider engaging with your local water company who may have an education team or free resources on their websites, from assembly sessions and visits to primary	Start: Review:			

schools for your pupils to webinars, downloadable tools and guides and more.

3. Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Enrol with The Nature Park (NENP) ★ The NENP aims to embed nature-based learning in the curriculum and encourage children and young people all over the country to take action to improve their site for people and wildlife. The programme provides the support and guidance needed to make this happen, with five key steps in the journey and the actions needed to reach your goals.	Start: Review:	CAG		
Increase biodiversity to support local wildlife e.g. planting pollinator-friendly plants, putting up birdfeeders, bat boxes and 'bug hotels' to support pond project. Develop your outdoor spaces to enhance biodiversity. Funding for this could come from several grants and your CAA can send updates on funding as it comes available.	Start: Review:	CG, KK		



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